



Direct Payment (Application)

Texas Water Utilities is delighted to have you as a customer and is pleased to provide you with clean and reliable water service. When paying your water bill, take advantage of Direct Payment -a FREE service that automatically pays your bill directly out of your checking account.

- It saves time and money (no more writing checks and buying stamps).
- Your water bill will always be paid on time (no worries about late payments).
- It improves credit (no late payments and you'll build an on-time payment history).
- It provides more security (no lost checks; your payments are made electronically).

It's Easy to Get Started

- Simply fill out this form, enclose a voided check, and send by mail only, do not fax.*
- Then, continue to pay your bill as usual until your Texas Water Utilities water bill indicates that Direct Payment has taken effect. (It takes 4-6 weeks for your enrollment to be processed.)
- Once Direct Payment is activated, proof of payment will appear monthly on both your bank statement and your Texas Water Utilities water bill.
- You'll still receive your regular Texas Water Utilities bills, but now they will be paid automatically out of the account you designated. Your bill will state "Direct Payment -Do Not Pay" and show the date the money will be withdrawn from your account.

Information about You (All fields are required. Print clearly in ink.)

First Name/Company Name: _____

Last Name: _____

Service Address (do not list P.O. Box):

Service Address: _____

City: _____ State: _____ ZIP: _____

Email Address: _____

Telephone Number (if we have questions about your form): _____

Account Number: _____

I authorize Texas Water Utilities to instruct my bank/savings and loan/credit union to deduct my payments from the checking account listed on the enclosed voided check. I understand that I control my payments, and if at any time I decide to discontinue this payment service, I will notify Texas Water Utilities in writing. Texas Water Utilities (or my financial institution) reserves the right to stop participating in this service.

Sign Here: _____ **Date:** _____

Send this application and **a blank check marked "VOID"*** (do not enclose payment) to:

Texas Water Utilities
2150 Town Square Place, Suite 400
Sugar Land TX 77478

* **We cannot process your application without a voided check.**